

CROWN COLONY

HOMEOWNERS ASSOCIATION

379 IMPERIAL WAY, DALY CITY, CA 94015-2503 • (650)756-8220 • FAX: (650)756-4323

BOARD OF DIRECTORS' MEETING AGENDA SEPTEMBER 16, 2009

1. **Call to Order - Pre-Board Session- Tim Collins, Auditor and John Uhl and Chris Palmer of UPA Insurance Brokers will be present..... 5:45pm**
2. **Open Forum (2 minutes each as time allows)..... 6:45pm**
3. **Regular Meeting. 7:00pm**
4. **Introduction of Board Members and Management Company**
5. **Approval of Minutes of August 19, 2009**
6. **Acceptance of Reports**
 - a. Managing Agent's Report
 - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (August 2009)
7. **Unfinished Business**
 - a. Ratification of Window and Sliding Door Installations
 - b. Ratification of Courtyard Repairs at Bldgs. 7 & 20 - Dan Butler & Associates
 - c. Ratification of Stream Pump Replacement - Pacific Water Art - Line #9910
8. **New Business**
 - a. Insurance Package Renewal for 2009-2010 - Line #5020
 - b. Approval of 2008-2009 Audit - Timothy Collins & Co. - Line #5002
 - c. I.W. Bison Co. Proposal - Line #9998
 - d. Roofing Proposals for 376 Imperial Way - Line #9950
 - e. Upper Level Clubhouse Refurbishment - #9936
 - f. Request to be Added to Approved Contractor List for Window and Door Installations
 - g. Authorization for Sunrise Assessment Services to Proceed with Recording of Delinquent Assessments for TS#s 14660, 14661, 14662, 14663, 14664, 14665, 14666, 14667, 14668
9. **Announcement of Decisions Made in Executive Session - 8/19/09**
10. **Time, Date and Place of next Regularly Scheduled Meeting - 10/21/09**
11. **Adjournment**
12. **Executive Session..... 6:15pm**
 - a. Grievance Committee Recommendations:
 1. Wrong- Way Driving Violation - 359 Half Moon Lane
 2. Balcony Violation - 361 Half Moon Lane
 3. Failure to Obtain Current Parking Sticker(s) - (not corrected from previous meetings)
(a)368 Imperial Way, (b)368 Imperial Way, (c)368 Imperial Way
13. **Adjournment**

(All Times Approximate)