

CROWN COLONY

HOMEOWNERS ASSOCIATION

379 IMPERIAL WAY, DALY CITY, CA 94015-2503 • (650)756-8220 • FAX: (650)756-4323

BOARD OF DIRECTORS' MEETING AGENDA OCTOBER 21, 2009

1. **Call to Order - Pre-Board Work Study Session..... 5:45pm**
2. **Open Forum (2 minutes each as time allows)..... 6:45pm**
3. **Regular Meeting. 7:00pm**
4. **Introduction of Board Members and Management Company**
5. **Approval of Minutes of September 16, 2009**
6. **Acceptance of Reports**
 - a. Managing Agent's Report
 - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (September 2009)
7. **Unfinished Business**
 - a. Ratification of Window and Sliding Door Installations
8. **New Business**
 - a. Building & Maint. Transm. #5 Accounting Services Contract- Bautista & Co. - Line #5001
 - b. Building & Maint. Transm. #6 Staffing Service Agreement - Tag Assoc. - Lines #5210,5220,5240
 - c. Building & Maint. Transm. #7 Fire Alarm Service Contract - Pacific Signaling - Line #5120
 - d. Building & Maint. Transm. #8 Landscaping Service Contract - Ideal Landscaping - Line #5140
 - e. Building & Maint. Transm. #9 Clubhouse Window Cleaning Contract - Citywide - Line #5180
 - f. Building & Maint. Transm. #10 Clubhouse Heating & A/C Contract - Bal-aire - Line #5130
 - g. Building & Maint. Transm. #11 Reserve Study Update - John D. Beatty Co. - Line #9983
 - h. Semi-Annual Carpet Cleaning - PCS of Bay Area - Line #5190
 - i. Trip Hazard Removals - Precision Concrete Cutting - Line #9928
 - j. Gutter & Down Spout Cleaning - Urban Bros. - Line #9947
 - k. Authorization for Sunrise Assessment Services to Proceed with Recording of Delinquent Assessments for TS#s 14848. 14849
9. **Announcement of Decisions Made in Executive Session - 9/16/09**
10. **Time, Date and Place of next Regularly Scheduled Meeting - 11/18/09**
11. **Adjournment**
12. **Executive Session..... 6:15pm**

No Business
13. **Adjournment**

(All Times Approximate)