

# CROWN COLONY

HOMEOWNERS ASSOCIATION

379 IMPERIAL WAY, DALY CITY, CA 94015-2503 • (650)756-8220 • FAX: (650)756-4323

## BOARD OF DIRECTORS MEETING AGENDA FEBRUARY 15, 2023

**YOU WILL NEED TO DOWNLOAD THE ZOOM CLOUD MEETING APP. TO JOIN IN - CALL OR EMAIL THE HOA OFFICE BY 12:00PM ON 2/14/23 TO OBTAIN LOG IN INFO.**

1. **Executive Session** ..... **12:30pm**
  - a. Violations
    1. Parking Rule Violation - 371 Imperial Way
    2. Balcony Violation - 381 Half Moon Lane
    3. Wrong-Way Driving Violation - 368 Imperial Way
    4. Wrong-Way Driving Violation - 370 Imperial Way
  - b. Authorization to Record Notice of Defaults for TS#s 21542, 21543
2. **Call To Order - Regular Open Meeting** ..... **1:00pm**
3. **Introduction of Board Members and Management Company**
4. **Open Forum 2 minutes each (Questions to be submitted to the HOA Office via email by 12:00pm on Tuesday, 2/14/23 and will be addressed by the Board at the start of the Regular Meeting)**
5. **Approval of Minutes of January 18, 2023**
6. **Acceptance of Reports**
  - a. Managing Agent's Report
  - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (January 2023)
7. **Unfinished Business**
  - a. Ratification of Window/Siding Glass Door Replacement
  - b. Ratification of Proposal from Comet Micro Systems - Line #9976
  - c. Ratification of Proposal from Master Plumbing for Boiler Replacement at bldg. 3 - Line #9923
  - d. Ratification of Proposal from Transbay Elevator Co. for Repairs at Bldg. 7 - Line #9905
8. **New Business**
  - a. Adoption of Resolution of IRS Revenue Ruling 70-604
  - b. Authorization to Record Notice of Delinquent Assessments for APN#s 101-280-150, 101-030-240
9. **Announcement of Decisions Made in Executive Session - 1/18/23 - NO BUSINESS**
10. **Time, Date and Place of next Regularly Scheduled Meeting - 4/19/23**
11. **Adjournment**

**(All Times Approximate)**