

CROWN COLONIST

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February 2012

Help Fight Cancer

By David Canepa

This year, I am honored to serve as the Honorary Chair for the American Cancer Society's Relay for Life in Daly City. Relay For Life events will take place in more than 4,800 communities nationwide. Thousands of your neighbors will participate this year in 450 Relay For Life events throughout California. Cancer touches the lives of everyone, and involvement in Relay For Life is a great way to show that you care.

Relay For Life is a fun-filled overnight event designed to celebrate survivorship (anyone that has ever been diagnosed with cancer) and raise money for your American Cancer Society. During the event, teams of people gather at schools, fairgrounds, or parks and take turns walking laps. Each team tries to keep at least one team member on the track at all times. Relay For Life helps a community celebrate the lives of survivors, remember loved ones lost and fight back against the disease.

If you would like to find out how to build a team for the American Cancer Society Relay for Life in Daly City, please call Allison Langston at (650)592-2054 or visit www.RelayForLife.org. You can also contact me by phone at (415) 513-9410 or email me at david@davidcanepa.com.

Free E-Waste Drop-Off

If you purchased a new television or computer over the holidays and haven't yet disposed of your old one, make plans to drop off your unwanted electronic waste at City Hall on Saturday, February 4, 2012. Daly City is hosting its first **FREE** electronic waste recycling collection of the year. Stop by the main parking lot at City Hall, 333 90th Street, from 9:00 a.m. to 2:00 p.m. This event is for electronics only – including televisions, computers, monitors, keyboards, video game consoles,

camcorders, toner and ink jet cartridges, and cell phones. Appliances (including microwave ovens) and household hazardous waste will NOT be accepted at this event.

By using the City's **FREE** disposal service, you save Crown the cost of disposing of your e-waste.

Watch for Mold

It is winter and the storm door may finally have opened. This is the cooler time of year when residents tend to keep their units tightly closed, this in turn creates ideal conditions for mold growth. (Any time warm, moist air contacts a relatively cool surface, water vapor may condense on your unit's floors, walls and windows.) Common interior causes of mold growth are cooking, running the dishwasher, showering and bathing when the windows are tightly closed and there is little or no ventilation. The most important single factor in mold abatement is to control the moisture in your unit. Without correcting the moisture problem, only a short-term solution will be reached and mold growth will recur.

To get rid of mold, it must be completely removed from the affected material, or the mold-contaminated material must be completely removed from your unit. Mold can't be removed by spraying the surfaces with disinfectants, biocides or household cleaners. To clean a moldy area: mix one part household bleach to two parts water in a bucket and scrub the affected area. Dry the area as soon as possible and ventilate. Always wear gloves, eye protection and a dust mask when cleaning mold.

It is important to check your unit for mold today. Pay particular attention to the interior walls and around sliding doors and window frames. Be sure to check behind any furniture that may be up against a wall. If you think you have a mold problem, it needs to be investigated immediately. Please call the Association Office at (650) 756-8220 and make an appointment to have your mold problem examined and get informations on what steps you may need to take.



OBEY all traffic signs and Association Rules and Regulations.
Do not park in a RED ZONE or over the time limit of any VISITOR SPACE without CCHOA permission. You will NOT be called. You WILL be TOWED.
DO NOT drive the wrong-way or back down ONE-WAY streets. The fine is \$100!

Budget Committee

Do you enjoy working with numbers? Would you like to help the Association cut costs and save money? Would you like to have a voice in how the Association spends its money? If the answer to any or all of these questions is yes, why not join the 2012/13 Crown Colony Budget Committee? This year, John Macdonald is the chair.

Meeting Schedule

Feb 21 Contracts, Utilities & Salaries
March 6 Reserves, Contingency & Construction

The meetings will begin promptly at 6:30 pm and are held in the Clubhouse. So come join us on the Budget Committee.

Board Candidates

Candidates for the Board must be members in good standing who have not been declared of unsound mind by a final order of court or been convicted of a felony. "Member" means a person who holds legal title to the property (i.e., is named in the deed for the property). Co-owners of one or more units may not serve on the board at the same time.

Anyone who wishes to become a candidate for election to the Board may leave their name and address at the Association Office. The deadline for submission of your name as a candidate for Crown's Board is 5:00pm, February 3, 2012.

Plumbing Alert!

To avoid any plumbing problems with the supply lines bursting in your unit, in the vanity and toilets, it is strongly recommended that you replace the present plastic lines (if you still have plastic) with copper or metal. If a plumbing leak occurs, it is the owner's responsibility to make any necessary repairs to their unit and any other units that are affected. This could get very costly; therefore, you are strongly urged to have your own insurance policy (separate from the Association's) on small accidents that may occur. The Association's insurance covers this type of occurrence; however, the deductible is \$5,000. If you would like a reference for a plumber, call the Homeowners' Office at 650-756-8220.



Contact us via e-mail at
[**cchoa@crowncolonyhoa.com**](mailto:cchoa@crowncolonyhoa.com)
On the Web:
[**http://www.crowncolonyhoa.co**](http://www.crowncolonyhoa.co)

Watch Where You Park!

Vehicles parked in red zones are subject to immediate tow. Residents will not be called and the owner of the vehicle will be responsible for all towing costs. We understand the visitor parking is very limited; however, red zones must be kept clear for emergency vehicles only.

Residents that park in other residents' spaces are also subject to tow. It is very inconsiderate for drivers to park in another owner's assigned space. Many violators have been fortunate that the owner of the space chose not to tow them, but they may not be that lucky the next time. To avoid the possibility of being towed, do not park in an unauthorized space.

Emergency Contacts

If any residents are living alone and/or have medical conditions, it is recommended that emergency contacts are given to the HOA Office to be put in the resident's file.


Keys in Elevator Shaft

If you drop your keys and they fall down the elevator shaft, please call the Association Office or Front Gate and report what has happened. The elevator repairman is the only person who can retrieve your keys. If you do not need your keys immediately, they can be retrieved when the repairman is next out on a regular service call. If you need them to be retrieved immediately, you will have to pay the elevator company the cost of a service call. If they are not out here on a regular service day, the cost to retrieve keys can be from \$50 - \$300 depending on whether the loss occurs during the day, night or on a weekend.

Walking the Dog

Outside your unit, your pet must be on a leash and attended at all times. Remember retractable leashes are not allowed and larger dogs must be muzzled and on a four foot leash. All dog owners must pick up their animal's waste. Make sure to use one of Crown's readily available Fido Houses or a garbage bin to dispose of it.

NO SMOKING
in the Corridors, Elevators,
Laundries, Gyms or Clubhouse



Holiday Hours

The Association and Recreation Offices will observe the following hours on Monday, February 20, 2012, President's Day.

Recreation Office - Open from 10 am to 6 pm
Association Office - Closed

Reminder: When the Clubhouse is **closed** you will be unable to add money to your laundry card.

Annual Meeting

Mark your calendar today and plan to attend Crown Colony's 32nd Annual Meeting. It will be held on Saturday, March 17, 2012 at **1:00pm** at the Gellert Park Clubhouse. Parking is very difficult; so why not ride the Crown Colony bus to the meeting?

Note: The time has changed due to other functions now being held on Saturday mornings in the Gellert Park Clubhouse.

Your Board

Have you ever asked yourself, "Who are the Board of Directors and what do they do?" The "Who" is easy to answer. The members of your Board of Directors are: Jaye Bunn, Kathy Carry, Rick Crump, Rosemary Henry and John Macdonald. The "What" takes a lot longer to answer, so let's get started.

The Board enforces the Covenants, Conditions and Restrictions(CC&Rs), By-laws and Rules & Regulations of the Association. As the need arises, they enact new rules for the Association. The CC&Rs and By-laws can only be changed by a majority vote of the members. The Board's primary responsibility is a fiduciary one. It has the duty to preserve and protect the assets of the Association by repairing, replacing and maintaining the real property, common areas, common facilities and landscaping. Of particular importance are the decisions the Board makes regarding environmental matters: such as those involving the use of solar power and landscape replacement.

The Board's regularly scheduled meeting date is the third Wednesday of each month. Notice of date and time as

well as the meeting agenda are posted on the buildings' and Clubhouse bulletin boards. The date and time are also published in the Crown Colonist. All residents of Crown Colony are encouraged to attend Board meetings. An open forum is held before each meeting so residents can ask questions, express concerns, make suggestions and voice complaints.

Board meetings cover a wide range of subjects. The Board is responsible for approving all contracts. It approves the annual budget. The Board has the power to levy special or emergency assessments. It decides what action to take with homeowners who are delinquent in their dues. The Board is the body where a resident can appeal an adverse result recommended by the Grievance or Architectural Committees.

The Board works closely with your management company to keep the Association running smoothly at all times. When problems occur that need action before the next regularly scheduled meeting, Board members are informed of events and authorize necessary action. Such actions are then ratified by the Board at its next meeting.

Every year in March, the Annual Meeting is held. The purpose of the Annual Meeting is to elect members to the

**When you receive
Your ballot
Remember to
Vote and return it!**

Board and transact any other business requiring a vote by the general membership.

With the population of a small municipality, it takes a concerted effort on everyone's part to keep Crown Colony functioning smoothly. Ask any past or present Board member how much time and energy Board duties take. Ask how many hours are spent reading all the materials in preparation for the Board meetings. All directors or officers serve without salary or compensation in any form. We owe a vote of thanks to all those who have given so gladly and generously committed themselves to making Crown Colony a better place in which to live.



PLEASE do not leave bottles, cans, newspapers, or other trash on top of your parking space's locker. Thank you!

PLEASE only deck furniture, grills, planters, pots & approved storage on decks & patios. No brooms, mops or pots on rails



FEBRUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Clubhouse Hours Mon. thru Sat. 10 am - 10 pm Sun. 10 am - 6 pm			1 Grievance Meeting 6 pm	2	3	4 Coffee & Donuts 50¢ each 10:30am
5	6	7	8	9	10	11 Coffee & Donuts 50¢ each 10:30am
12	13	14 HAPPY VALENTINE'S DAY	15 BOARD OF DIRECTORS Work Session 5:45pm Meeting 7 pm Open Forum 6:45 pm	16	17	18 Coffee & Donuts 50¢ each 10:30am
19	20 Presidents Holiday Association Office - Closed Rec Office Open 10 am - 6 pm		21	22	23	24
26	27	28	29	Recreation office: 991-3441 Staff: Ferdie & Anne		

The Colonist is a private publication created for the members of the Crown Colony Homeowners Association
 379 Imperial Way
 Daly City, CA 94015

COMMITTEE MEETINGS	
Architecture:	2nd Mon. 7:00 pm
Building, Maintenance & Finance:	1st Mon. 7:00 pm
Communications:	When posted
Grievance:	1st Wed. 6:00 pm
Recreation:	When posted

Meetings are held in the Clubhouse unless posted otherwise.
 All meeting times approximate

IMPORTANT NUMBERS	
EMERGENCY	Dial 911
Front Gate (24 Hours)	994-0255 or dial 350 on any Building Directory
Crown Colony Office	756-8220 Rita Nicolas e-mail: cchoa@crowncolonyhoa.com
Common Interest Management	286-0292 Monaca Smith Onstad 1720 S. Amphlett Blvd #130 San Mateo, CA 94402
Bautista & Co.	697-7907 Cecille Osmena 214 Broadway Millbrae, CA 94030
Astound Cable	1-800-427-8686 Otto Sousa - 650-222-6659 or 650-771-3700
Comcast Cable	1-800-945-2288 Craig Oborn - 650-642-0658
Coinmach Laundry	1-877-264-6622 or www.coinmach.com

BUS to BART		
Monday thru Friday		
<i>Leaves Crown Colony</i>		
6:20 am	7:05 am	8:05 am
6:35 am	7:25 am	8:25 am
6:50 am	7:45 am	8:40 am
<i>Leaves Colma BART</i>		
4:35 pm	5:35 pm	6:30 pm
4:55 pm	5:55 pm	6:50 pm
5:15 pm	6:15 pm	7:05 pm
Schedule subject to change		